

TEAM **K** EANE

Sculling School

Website: www.teamkeane.com, Email: miranda@teamkeane.com. Tel: 07989535720

TKSS Policy for Child Arrival and Departure from TKSS sessions held at the University of London Boat House

Please note this policy only relates to children that are stated as NOT permitted to leave the BH alone on their registration & declaration forms.

Team Keane Sculling School and its coaches take child welfare and safety very seriously and as a consequence have put in place the following measures to support parents & guardians ensure the safety of their children at our club who is not permitted to make their own way home.

Please be reminded that it is on the guardian to make sure arrangements have been made to ensure their child is safely dropped off & picked up from the Team Keane Boat Bay on time, by a person they trust of the legal age to be able to be responsible for a child. Team Keane cannot be held accountable for any incidents which result from a failure to meet these requirements or to follow the policy guidelines set out below.

- At the end of each day the last Lead coach at the club will conduct a sweep of the premise including the toilets and the club room to check that no juniors are still waiting to be collected. If anyone is still on the premise the coach will then call their guardian to ascertain the arrangements for collection.
- Please note that from 7am till 4pm at the weekend the coaches are generally working sessions back to back and will not be able to check for or mind any uncollected children till after 4pm, so it is imperative that you give your child VERY clear instructions to wait in the club room should you be delayed and not to attempt to make their own way home or leave the premise if they are not permitted to.
- **NO** children are to be dropped off or picked up on Hartington Road outside the Boat House. This is a public street and we cannot guarantee the safety of your child if they are waiting there.
- If a child remains at the boathouse later than 15 minutes after the end of the last session of the day and the coach is required to stay with them until they are picked up then guardian will be liable to pay a late pickup fee of £1 for every minute the coach is detained, plus any additional travel costs that the coach may incur as a result.

Please could you kindly make a note of your child's lead coach and if you are unable to pick up your child on time then please message them advising the child's name & approximate delay period (they will be coaching so cannot answer a call), please also then message to confirm when the child has been picked up in case the coach is with another group or back out on the water.

Please note that Paul & Miranda Keane unless stated as your child's lead coach are not to be regarded as the first point of contact in an emergency and you should seek to call or message their lead coach to avoid any delay in safeguarding your child.

Please note these are the coaches personal contact numbers, so we respectfully ask that you send only messages of only an urgent nature. If you want to check up on the progress of your child, please either

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email them on the address provided or even better listen to the session debrief & feedback at the end of the session with the coach.

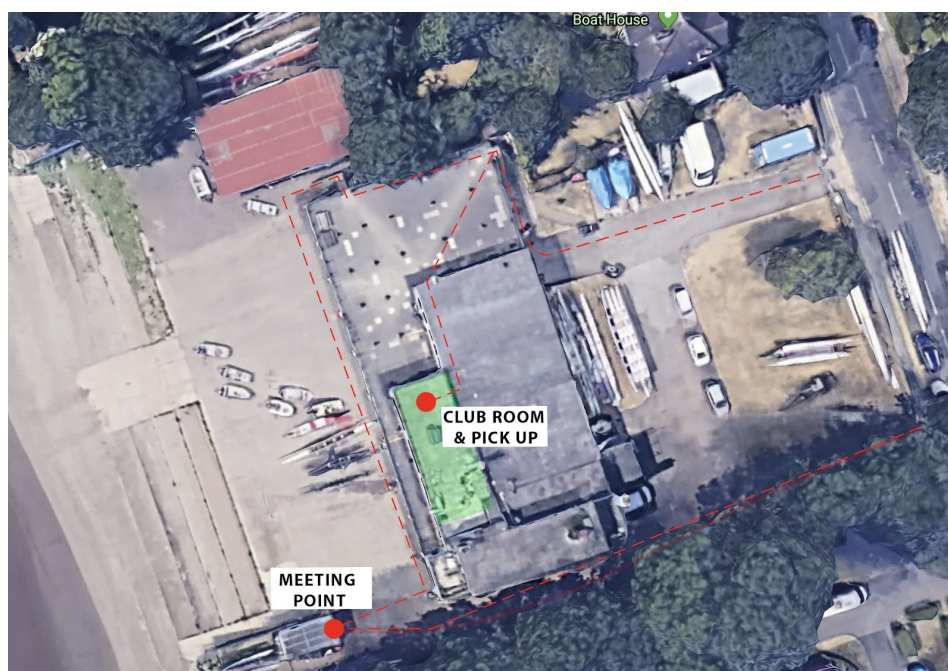
- **Junior Learn to Row Saturday & Sunday Groups, 1:00-2:30pm & Junior Recreational Saturday group: 11:30-1pm** : Tim Bailey: 07803147980, email tim@teamkeane.com
- **Junior Learn to Row, Saturday 2:30-4pm**: Miranda Keane: 07989535720, email: miranda@teamkeane.com
- **Junior Recreational Sunday**: 11:00-12:30pm: Craig Judd: 07368506922, email: boathousemanager@teamkeane.com
- **Junior Squad**: Paul Keane: 07810553989, email: paul@teamkeane.com & Joel Carballo: 07778275470, email: joel@teamkeane.com

Drop Off: All Children who are not permitted to make their own way to the Boat House are to be escorted by their guardian to the meeting point and to wait until the child has been registered as present at the session by the lead coach.

Meeting Point: This is outside the Ergometer Shed for the Learn to ro, Beginners & Recreational Groups. If you are in the race squad this is the Team Keane Boat bay. There are 2 routes around the boat house to the meeting points.

Please note that if you are later than 5min past the start of the session your child may lose their seat in their crew and there is a chance they may not be able to go out if they cannot safely be put in a suitable craft for their ability. So we ask that guardians of late children stay until it is confirmed their child is in a crew or can participate in the session in another way.

Pick-up: All children who are NOT permitted to make their own way home from the Boat House are to be collected from the clubroom inside the Boathouse as shown on the diagram with a green box. Please can all guardians ensure that their children are aware of this requirement and follow it.



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Thankyou for your time to read this through and for your support to keep all the juniors that attend Team Keane Sculling School Safe.

Should you have any further concerns please contact either our Welfare Officer, Alan Kunna at welfare@teamkeane.com or the club secretary Miranda Keane at Miranda@teamkeane.com